

**Re: Potters Market at 630 Dundas November 19-21, 2021**

London still has limitations with respect to the number of people allowed at indoor events. Presently, 50 people are allowed inside, which should be manageable given previous attendance numbers at the Potters Market sale in December 2020. A 3-day sale in November (Friday, Saturday, Sunday) will allow us to distance shoppers at any one time.

The Sale Committee has come up with several contingency scenarios.

1. Assuming the Potters Market will go ahead on November 19-21:
  - All potential vendors must fill out a formal sale application. You do not have to pay any fees in advance. All application, table, and sticker fees will be taken off your cheque before final payment after the sale.
  - On November 1, we will re-evaluate the feasibility of holding the Potters Market. If London is not facing new restrictions, the Market will go ahead. We will adhere to all health and safety requirements and coordinate appropriately.
  
2. If there are new restrictions as of November 1, or pending restrictions that will impact the Winter Potters Market:
  - The Winter PM will be cancelled and since no fees would have been paid, there would be no need to re-imburse anyone;
  - Emails will be sent to patrons, mailing lists, members and vendors informing them of the cancellation;
  - The feasibility of holding a market later in the summer, either indoors or outdoors will be evaluated and all artists given the opportunity to re-apply.

The safety of our artists and patrons is of utmost importance and we are continuing to monitor the situation as it evolves. If you plan to submit an application to participate, please carefully read the new requirements for all participants related to vaccinations.

Otherwise, we look forward to holding the Potters Market in November!

Sincerely,

The Potters Market Sales Committee